

# Lab 1

## PURPOSE

The purpose of this lab is to help familiarize you with the lab environment for the course.

## PRELIMINARIES

At the start of the class, each person should identify themselves as either design inclined or technically inclined. You should then ideally find someone to work with who is in the other category.

## PARTNERS

You are required to work with one other partner who is in your same lab section on this assignment.

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## ASSIGNMENT

- > Sign on to the lab machine. If you don't have an account, you will need to generate one. Your lab TA can show you how to do this.
- > Find KompoZer and open it.
- > Create a document with the style *and* content requirements below and print it. Each team (of two partners) will create one document.
- > Print, sign and submit the Creative Agreement that shows that you understand the class rules. Submit it to your lab TA before the lab period ends.

## DOCUMENT REQUIREMENTS

The document should contain information first about you, then about your partner. For each person, the required information includes:

Name

Major

Minor (if you have one)

Year in School

Why you are taking this class (*to accomplish what goal*)

Anything in particular that you hope to learn from this class (*being specific helps*)

Any other comments you might have

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## GRADING

To receive credit for this assignment, you must submit this to your lab TA no later than the end of your lab period. Do not worry if you are not finished - submit what you have because partial credit can be earned.

10 points possible

2 points - you submitted the information document

1 point - the names appear

1 point - the major, minor and year in school appears

1 point - the reason for taking the class appears

1 point - what you hope to learn appears

1 point - the information is easy to read

1 point - you use at least two different sizes of fonts and two colors

2 points - you submitted and signed the class rules documents