



MONTANA
STATE UNIVERSITY

**Gianforte School
of Computing**

2019 ANNUAL REVIEW OF PH.D. STUDENT PROGRESS (January 1, 2019 - December 31, 2019)

All Ph.D. students who are full-time, part-time, remote, on leave of absence, or writing up outside, must participate in the annual review process each year.

Please read all sections of the form and complete electronically. Forms should be signed in blue pen and returned to the departmental office no later than January 31, 2020. Please retain a copy of the completed, signed form for your records.

Note that it is your responsibility to complete the appropriate forms and lodge them with the Graduate School to change your committee, program of study, and apply for graduation, etc.

The purpose of the annual review of progress is to make sure you are making progress toward your goals and that any impediments to your success are identified. This will permit your graduate committee to work with you to provide every opportunity for success. Students who fail to perform satisfactorily may be placed on probation or suspended from the program.

STUDENT DETAILS

Student name: _____ Banner ID: _____

E-mail address: _____

How are you being financially supported? ☐ RA ☐ TA ☐ scholarship ☐ employed ☐ no support

If you are an RA, TA or employed, how many hours per week do you spend on these activities? : _____

If supported by a scholarship, please identify the grant holder supporting you: _____

Date commenced in the Ph.D. program: _____

Date of (Anticipated) Qualifying Exam: _____

Date of (Anticipated) Comprehensive Exam: _____

Date of (Anticipated) Dissertation Defense: _____

Committee Membership

Name	Role: chair of committee, committee member, graduate representative	Department/affiliation

REVIEW OF PROGRESS AND PLANNING

1. What were your major accomplishments of 2019? List papers published (full citation), papers submitted (full citation), papers presented (full citation), conferences attended, courses completed (include grades), research breakthroughs, etc.

2. What do you anticipate your major accomplishments of 2020 will be? List papers that you plan to write (include conference and co-authors), presentations that you plan to make, conferences that you plan to attend, courses that you plan to undertake, etc.

3. Each Ph.D. student is required to meet with his or her committee (minimally the CS faculty members) once a year.

Date of meeting: _____

Attendees: _____

What Feedback did you receive?

4. Are you satisfied with your progress? Explain.

CERTIFICATION

I certify that I have discussed my assessment with my advisor.

Student Name: _____ Signature: _____ Date: _____

Advisor Name: _____ Signature: _____ Date: _____

SUBMISSION DETAILS

Please submit this form to the office staff in Barnard Hall 357, no later than January 31, 2020.