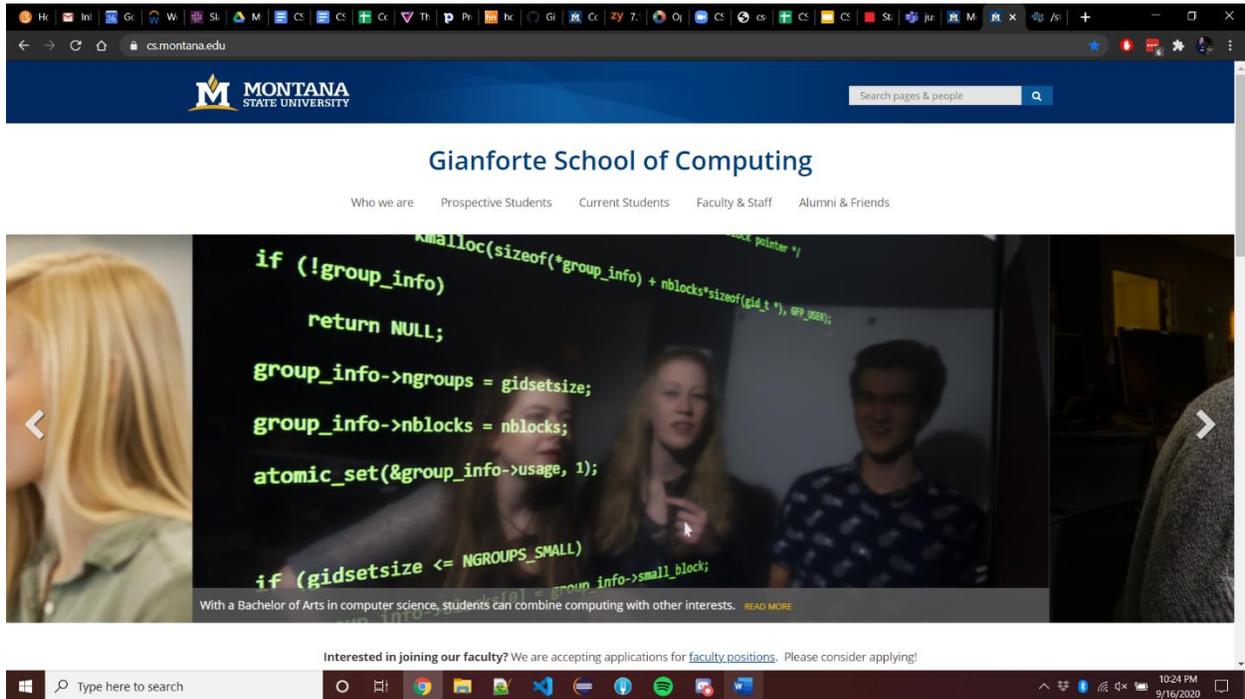


Steps to Signing up for Teams:

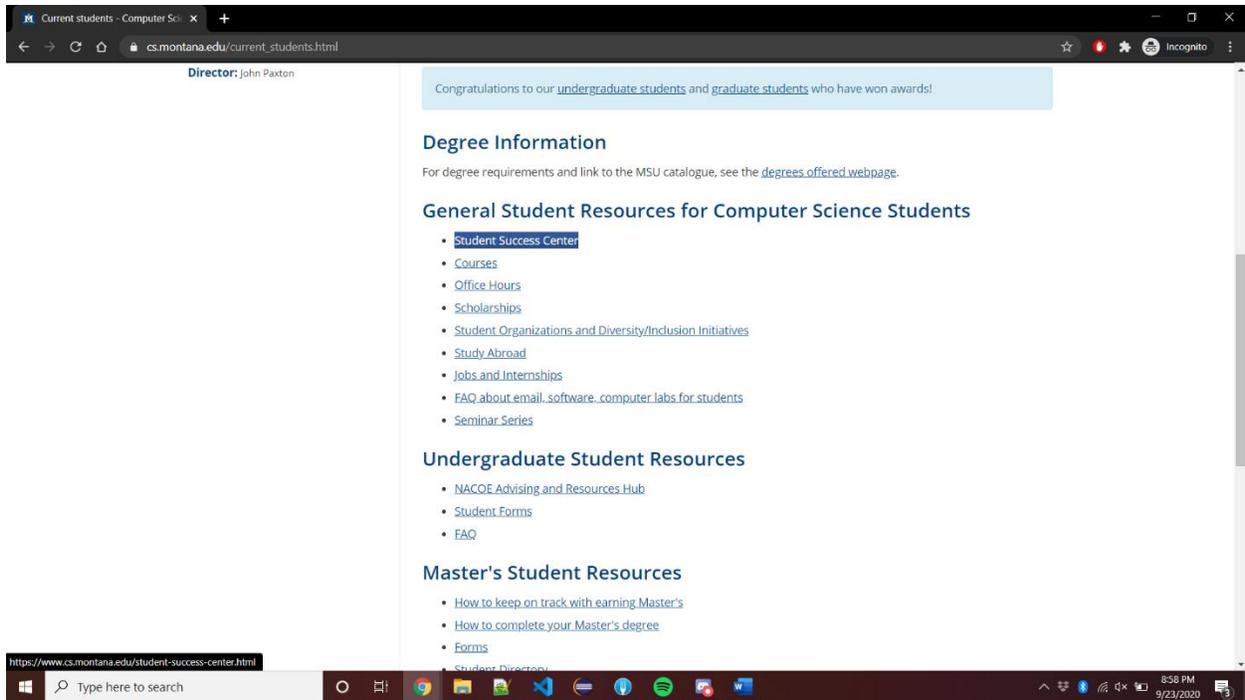
Step 1

In Google Chrome or Firefox, go to www.cs.montana.edu. Click on the “Current Students” Tab.



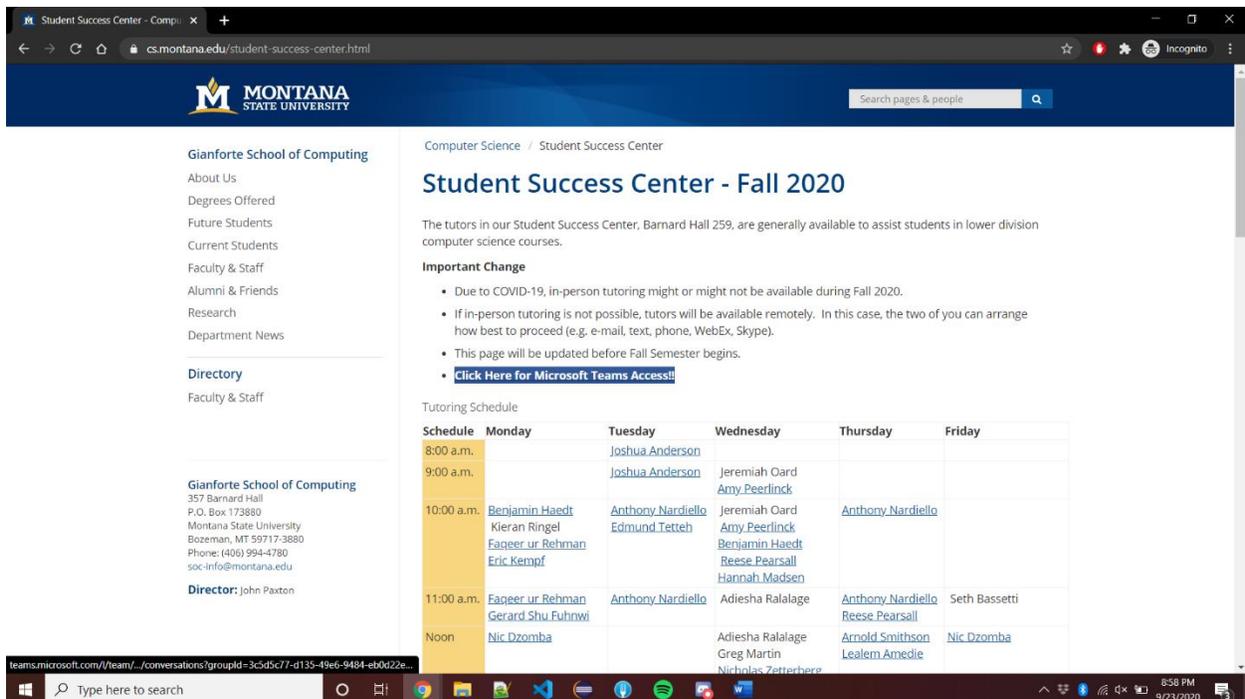
Step 2

Scroll down the page to the “General Student Resources” heading (all links are highlighted in blue), and click on “Student Success Center”.



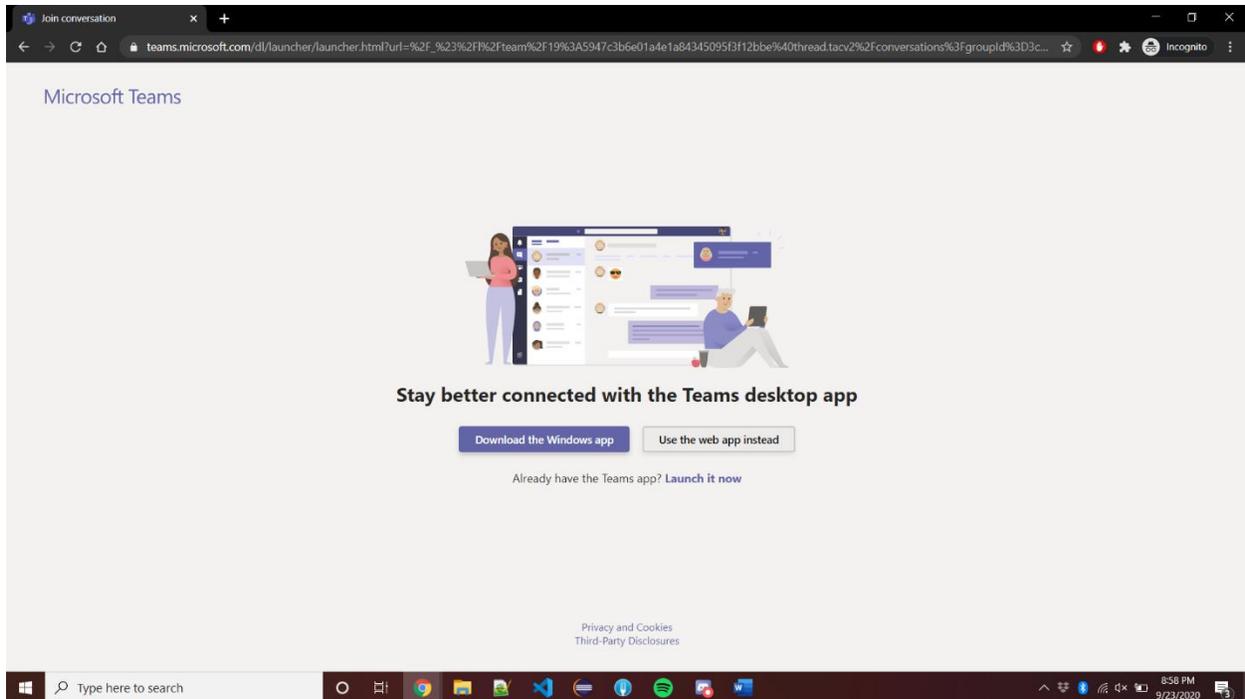
Step 3

Go to the "Important Changes" heading to find a bullet that reads: "Click here for Microsoft Teams Access". Click on that link.



Step 4

Select either the “Desktop App” or “Browser Version”. Browser version is faster to get on, but some people may prefer to use the desktop version. Note, screenshots are of browser version.



Step 5

After you make your choice, you will be taken to a login screen, enter your school email address (netid@msu.montana.edu) in order to be taken to MSU's loading page.

Sign in to your account

login.microsoftonline.com/324aa97a-03a6-44fc-91e4-3846fbced113/oauth2/authorize?response_type=id_token&client_id=5e3ce6c0-2b1f-4285-8d4b-75ee78787346&redire...

 Microsoft

Sign in

NETID@msu.montana.edu

Can't access your account?
[Sign-in options](#)

[Next](#)

Terms of use Privacy & cookies

Type here to search

10:20 PM 9/16/2020

Sign In

sts.montana.edu/adfs/ls/?client-request-id=f626a93d-1a8b-4716-9946-8dfc379ae63d&wa-wsigin1.0&wtrealm=urn%3afederation%3aMicrosoftOnline&wctx=LoginOptions%3D...



MONTANA STATE UNIVERSITY

BOZEMAN | BILLINGS | NORTHERN | GREAT FALLS COLLEGE

Sign in with your NetID@msu.montana.edu

[Sign in](#)

[Help & Information](#)

This service and/or the resources to which it is attached are the property of Montana State University and are subject to the Montana University System (MUS) security, monitoring, and appropriate-use policies located <http://mus.edu/boipol/boipol1300/boipol1300.aspx> or available in hard copy from University Information Technology. Unauthorized use is a violation of state law (45-6-311, MCA) and MUS policies.

The use of this service for the unauthorized distribution of copyrighted material is a violation of Montana State University and Board of Regents policy and federal law. By continuing to use this system, you indicate your awareness of and consent to the terms and conditions of use stated in this warning. Log off immediately if you do not agree to the conditions stated herein.

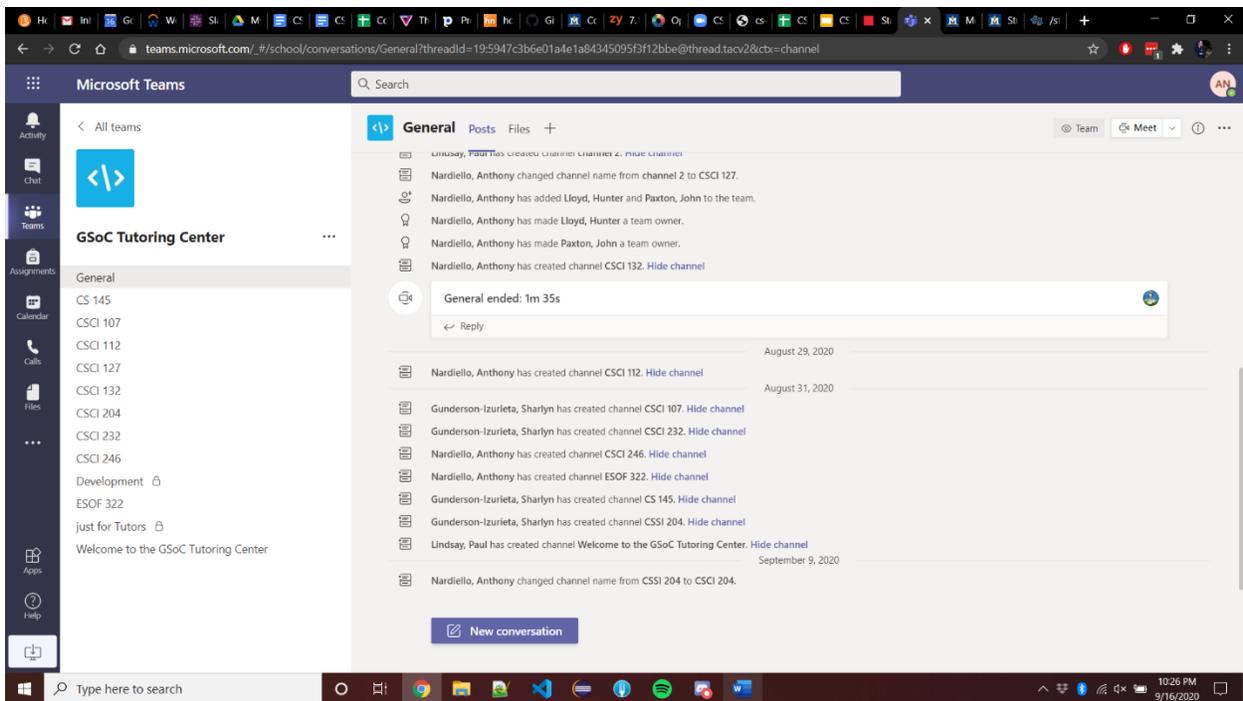
Type here to search

8:59 PM 9/23/2020

Step 6

Tutors/TAs: After you sign in through MSU's sign in page, you will be granted access to the Team by either Sharlyn Izurieta or Anthony Nardiello. If it is taking a while to join, contact them at sharlyn.izurieta@montana.edu or anthonynardiello@montana.edu. (Note, if your class is not there, let us know, and if we get enough demand then we can definitely add it.)

Students: If you are a student, you will need to be granted access by either Sharlyn or Anthony. They will receive a notification, and will add you to the Team ASAP. Use the emails listed above if you need access immediately, and one of them will get back to you. Then, please follow the instructions below!



Tips:

How to Start A Conversation:

Once you have access to the GSoC Tutoring Center Microsoft Teams, go, to the navigation bar. Locate your class, e.g. CSCI 107 or CSCI 246. Look in the "Welcome to the GSoC Tutoring Center" Tag for a schedule of the TAs/Tutors. After you locate which class you want to go to, Click on that Tab in the navigation bar. At the bottom of the page, there will be a long bar. From here, you can post your questions for the TA to answer.

How to Reply:

In the conversation, please use the "reply" button below the specific conversation (thread) you are in. Do not start a new conversation when you need to reply. Use the "Start a New Conversation Box" for new topics. Note: By using the "reply" button for the conversation (or thread) you are working in, as this will allow the tutors to keep everything organized.

Posting Homework(HW) into a Conversation:

Post a screenshot of your HW in the reply line with copy and paste. You may also attach a PDF or other file type by using the paper clip icon under the reply line.

How to do Video Calls:

Please do not direct video call a Tutor. If you want to initiate a video call, please request to make a call when you post your question. **Allow the TA/Tutor to set up the video call for you.**

If you choose to video call with a tutor, they will write the topic you will be working on as the subject of the call. The reason for this is that other students, who might be working on the same thing, can pop into the video call just as they might sit at the same table as you in the Tutoring Center. This enables us to help similar students with similar topics at one time. It also promotes students to engage with each other on the material. If you see an ongoing video call in the course, please join in! You should see a "Join" button within the course channel if an active video call is occurring, please join in! You can expect that sometimes, tutors will need to engage with other students so they might say something like "You're doing great! Keep working on the next one as I need to help someone else now and I'll check back!"

If you are experience bandwidth issues, consider turning your video stream off if necessary. Sometimes, if you have connectivity issues, this might help.

Notifying a Person

You can use the @ symbol to notify someone. So, if you were being helped by someone specific and they left you for a minute to work on something while they engaged with someone else, you can @person to notify an individual to send a conversation directly to them. So for example @Mery,Elizabeth I finished that question, can you check back on me?

Notifications

A channel's name turns bold with new activity. Customize notifications by clicking on your icon (upper right) -> Settings -> Notifications on left hand menu