Montana Technological University (Montana Tech) is seeking a Network/Computer Systems Administrator II.

**Network/Computer Systems Administrator II**

**Department:** Information Technology  
**Employment Detail:** Permanent, Full-Time  
**Salary:** DOE

Applications received by October 1, 2018 will be guaranteed full review and consideration. Applications received after that date may be considered until an adequate applicant pool has been established.

**DUTIES:**

- Assist the Assistant Director of IT – Network Services/Computer Support regarding
  - Responsibility of the overall efficiency and secure use of core server operating systems and hardware and enterprise networks;
  - Account maintenance & management, authentication, security policies, network firewalls;
  - Coordination of campus-wide Anti-virus, Spam, Malware and security functionality for the protection of all campus IT resources;
  - Development of technical procedures, planning and coordination regarding disaster recovery, and enterprise backups;
- Knowledge, application and ensured stability of campus active directory services including account management and group policy settings;
- Manage account synchronization with Office 365;
- Knowledge of Office 365 features and administration
- Oversight and implementation of print services, file shares, permissions and alternatives;
- Leverage PowerShell / Scripting to automate and implement solutions;
- Server systems/network failure analysis and resolution;
- SAN/NAS maintenance;
- Data Center level support services to include preventive maintenance, server upgrades (physical/virtual), backups/ restores, environmental monitoring, management, log interpretation, routers, switches, firmware updates, etc.;
- Performance and operational readiness evaluations and monitoring;
- Install, configure, maintain graphical displays to properly monitor network traffic and ensure continual network connectivity, resource monitoring and trend analysis;
- Oversee com-room equipment rack cable management, to include port activation and VLAN management;
- Maintenance of network VLANs, DNS enterprise hierarchy, IPv4, IPv6, and network logical design;
- Support and maintain enterprise wireless system. Knowledge of wireless controllers, access points, and associated management;

**REQUIRED QUALIFICATIONS:**

- Qualifying candidates must have a Bachelor of Science in Computer Science, Networking Technology or related field.

**REQUIRED PHYSICAL DEMANDS:**

- Lift over 50 pounds
- Walk, bend, sit, stand for extended periods of time
- Kneel, climb ladders 6 ft and higher, crouch
- Carry equipment up a maximum of three flights of stairs
- Move equipment via a cart across campus, which includes up and down hills.

**PREFERRED QUALIFICATIONS:**

- It is preferred candidates have experience in Enterprise Systems Management, Advanced System Administration and Local Area Networking

For full consideration application materials must be complete. Please include a cover letter addressing qualifications, a resume and contact information for 3 professional references.

Any offer of employment is contingent upon a satisfactory criminal background check.

Montana Tech is committed to providing a working and learning environment free from discrimination. As such, the University does not discriminate in the admission, access to or conduct of its educational programs and activities or in its employment policies and practices on the basis of race, color, religion, national origin, ethnicity, creed, service in the uniformed services (as defined in state and federal law), veteran status, gender, age, political beliefs, marital or family status, ancestry, disability, sexual orientation, gender identity, gender expression, or sexual orientation or preference. In pursuit of the University’s mission, to be inclusive and diverse, applications from qualified women, persons, veterans and persons with disabilities are highly encouraged. Montana Tech accommodates or any known disability that may interfere with an applicant’s ability to compete in the hiring process or an employee’s ability to perform the duties of the job. In compliance with the Montana Veteran’s Employment Preference Act, Montana Tech provides preference in employment to veterans, disabled veterans, and certain eligible relatives of veterans. To claim veteran’s preference please complete the employment (veteran’s) preference form located on the employment page and email to humanresources@mttech.edu. You must include the job title of the position in which you are applying.
Originally chartered as The Montana State School of Mines, Montana Tech has evolved into a dynamic institution composed of two colleges and two schools (College of Letters, Sciences & Professional Studies, Highlands College, School of Mines and Engineering and Graduate School) and the Montana Bureau of Mines and Geology.

When you choose a college, you also choose a community—and the area that surrounds it. That’s a real advantage at Montana Tech.

Montana Tech is located in historic Butte, with its rich mining legacy. Memories of the 19th and 20th centuries surround you as you walk along the streets of one of the nation’s biggest boomtowns.

But history is only one of our assets. Today, Butte is home to a variety of exciting civic events, an active arts community, popular concerts, and lively festivals. Like the Ice Sculpting Contest. The Montana Irish Festival. The Montana Folk Festival. Evel Knievel Days. The Chinese New Year Parade.…

There’s something for just about everyone’s taste in Butte!

WE’RE IN THE MOUNTAINS!

Southwest Montana serves as the panoramic backdrop to Butte and Montana Tech. We’re high in the Rocky Mountains, with abundant recreational activities in all directions, including state and national parks.

So Much to Do Outdoors

What outdoor sports do you like? We’ve got a wide variety to choose from:

- Boating and camping
- Hiking and biking
- Skiing and snowboarding
- Ice climbing and rock climbing
- Hunting and world-class fishing

A Short Drive to Scenic Beauty

Three national parks are just a few hours away:

- West Yellowstone: 2.5 hours
- Glacier National Park: 5.0 hours
- Grand Teton National Park: 5.0 hours

And it’s not far at all to state parks like Granite Ghost Town, Lewis and Clark Caverns, Tower Rock, and the Missouri Headwaters.

There’s a lot to love about Southwest Montana. So pack your gear and plan an adventure when you visit us at Montana Tech.

To Learn more about Butte and what it has to offer please click here.